

**Expert Team on the Rescue, Preservation and Digitization of Climate Records
Terms of Reference for ET 1.3 and its members (Réf. CCI-XIV, November 2005)**

- (a) To establish and record, through contact with interested parties including data users and data centres, general and specific needs for the rescue of historic observational data and metadata records;
- (b) To investigate and document, under the DARE/ARCHISS Project, the existence and content of undigitized records in NMHS archives, in public archives and private collections;
- (c) To develop and present specific proposals for data rescue projects and to investigate associated synergies across different regions;
- (d) To develop a coherent strategy for the use of electronic means for data recording and collection and for migration to digitized archives;
- (e) To promote, monitor and report on the success of projects to rescue and digitize manuscript records and incorporate these data into long-term datasets;
- (f) To coordinate and collaborate with the OPAG Rapporteurs, GCOS, WCRP (e.g. on polar data for the IPY) and other groups as required or as opportunities arise;
- (g) To explore, document and make recommendations for addressing the needs for capacity building in each region, pertinent to this topic;
- (h) To submit reports in accordance with timetables established by the OPAG chair and/or Management Group.

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